



OCTOBER 7, 2019 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Swanson)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the September 16, 2019 Regular Board Meeting Minutes and the September 16, 2019 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Darren Neidigh & Everett Baker

4. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	53,918.20
Checks/ACH/Wires	\$	3,647,452.32
Capital Projects Reserve Fund	\$	18,684.00
Mount Rock Projects-2018 Fund	\$	1,176,838.93
Newville Projects Fund	\$	2,129.53
Cafeteria Fund	\$	9,288.12
Student Activities	\$	<u>17,681.58</u>
Total	\$	4,925,992.68

Motion to approve the payment of bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Mrs. Jamie Swenski

Mrs. Jamie Swenski, has submitted her letter of resignation as a first grade teacher at Oak Flat Elementary School, effective December 1, 2019.

The administration recommends the Board of School Directors approve Mrs. Swenski's resignation as a first grade teacher at Oak Flat Elementary School, effective December 1, 2019.

b. Resignation - Mrs. Marsha Stellfox

Mrs. Marsha Stellfox, has submitted her resignation as a Learning Support Teacher at Oak Flat Elementary School.

The administration recommends the Board of School Directors approve Mrs. Stellfox's resignation as a Learning Support Teacher at Oak Flat Elementary School, as presented.

c. Resignation - Mt. Rock Quiz Bowl Coach

Ms. Shannon Arnold has submitted her resignation as Mt. Rock Elementary School Quiz Bowl Coach, effective immediately.

The administration recommends the Board of School Directors approve Ms. Arnold's resignation as Mt. Rock Elementary School Quiz Bowl Coach, effective immediately.

d. Approval for Leave of Absence

Mrs. Jacqueline Springer is requesting leave of absence retroactive to September 16, 2019 through approximately December 16, 2019.

The administration recommends the Board of School Directors approve Mrs. Springer's leave of absence retroactive to September 16, 2019 through approximately December 16, 2019.

e. 2019-2020 Extracurricular Personnel List

A list of the 2019-2020 extracurricular positions and recommended personnel has been prepared, and a copy of the list has been included with the agenda. The 2019-2020 salaries established for these positions are based on the current contract between the Big Spring Association and the Big Spring School District.

The administration recommends that the Board of School Directors approve the 2019-2020 extracurricular personnel list, and establish the salaries for these positions based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items - Action Items

f. Recommended Approval for ESS Aides

The administration request approval for the ESS aides listed below.

Kelsi Minich - New full-time aide in the Mt. Rock Elementary School kindergarten program.

Taunya Nenninger - New full-time aide in the Mt. Rock Elementary School kindergarten program.

Katelyn Batton - New full-time aide in the Oak Flat Elementary School kindergarten program.

Jessica Waggoner - Transferred from Oak Flat Elementary School to the Middle School.

Andrea Moreno - Aide in the MDS classroom at Oak Flat Elementary School replacing Jess Waggoner who has moved to the Middle School.

The administration recommends the Board of School Directors approve the aides and their positions listed above.

g. Recommended Approval for Long-Term Substitute Teachers

The administration requests permission to move forward with the recommendation for the long-term substitute teachers listed below.

Brooke Brownawell - Long-Term Substitute for Mrs. Chelsey Piper, 5th grade teacher at Newville Elementary School, who will be on child-rearing leave of absence.

Andrea Kreamer - Long-Term Substitute for Mrs. Jackie Springer, Learning Support teacher at Mt. Rock Elementary School, who will be on leave of absence.

The administration recommends the Board of School Directors approve the above listed individuals as long-term substitute teachers for the assignments listed.

h. Recommended Approval for a Maintenance Technician - General and a Groundskeeper

The administration recommends the individuals for the positions as noted for the 2019-2020 school year.

Mr. Jacob Lautsbaugh - Filling the vacant position of Maintenance Technician -General. This is a full-time position with a starting wage of \$17.00 an hour.

Mr. Dustin Durf - Filling the Groundskeeper position. This is a full-time position with a starting wage of \$20.67 an hour.

The administration recommends the Board of School Directors approve the individuals that are listed above for the positions noted. These hires are subject to the Probationary Period as spelled out in the Classified Compensation Plan.

i. Recommended Approval for a Substitute Custodian

The administration would like to recommend Ms. Tonia Fasnacht to be added to the substitute custodial list.

The administration recommends the Board of School Directors approve Ms. Fasnacht to be added to the substitute custodial list, as presented.

12. New Business - Action Items

a. Credit Pay

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Charlene D'Amore	\$ 245.00
Allison Fry	<u>\$1,704.99</u>
Total	<u>\$1,949.99</u>

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

b. Approval to Create a Student Activity Account for the Class of 2023

The administration received a request from the High School Principal to create a new student activity account for the Class of 2023. Information regarding the new account is included with the agenda.

The administration recommends the Board of School Directors approve the new student activity account for the Class of 2023 under the supervision of the High School Principal.

c. Approve Forecast5-5Lab 3 Year Agreement

The administration held several meetings with the Forecast 5 folks exploring a better analytics solution that incorporates student demographics with performance data. The recommendation is to incorporate their 5Lab product to provide those analytics.

The administration recommends the Board of School Directors approve the three year agreement, as presented.

d. Approve Construction Change Orders

CRA submitted the following change orders - [link to documents](#).

<u>Loc</u>	<u>CO#</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
HS	1	Oyler Elect	#1-Add'l Demo & wiring not on plans	\$1,735.00
HS	2	Oyler Elect	#2-Proposal for Paint Rm wiring	\$5,275.00
OF	3	Oyler Elect	#3-Add'l & cancelled work	(\$5,775.00)
HS	unk	CRM	tbd Add'l electric & fan for paint rm	<u>\$3,619.08</u>
		Total		<u>\$4,854.08</u>

The administration recommends the Board of School Directors approve the changer orders listed.

New Business - Action Items

e. Approve Payment from Capital Project Reserve Fund

The administration received the following applications for payment from the Capital Project Reserve Fund - [link to documents](#).

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Bal To Pay</u>
MBI	Prof Svc for Ped Safety Grant	\$21,400.00	\$0.00
Rogele	PayApp5 Ped Dafety Grant	\$13,501.35	\$99,898.64
Honeywell	Upgrade DVM Software for New Cams	\$19,691.62	
	Total	\$54,592.97	\$99,898.64

The administration recommends the Board of School Directors approve payment of \$21,400 to Michael Baker Intl; \$13,501.35 to Rogele, Inc. and \$19,691.62 to Honeywell Intl.

f. Approve Payment from Newville Projects Fund

The district received the following application for payment from the Newville Project Fund - [link to document](#).

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
NV	QA+	HVAC Commissioning	\$11,746.00	\$17,346.80

The administration recommends the Board of School Directors approve the payment of \$11,746 to Quality Assurance Plus.

g. Approve Tech Payments from Mt. Rock Projects 2018 Fund

The District received the following applications for payment from the Mt Rock Projects 2018 Fund - [link to documents](#).

<u>Project</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
MR	Prismworks	Data cable Progress Bill #5	\$18,000.00
MR	Prismworks	Bogen Speakers & Clock Kits	\$1,462.50
		Total	\$19,462.50

The administration recommends the Board of School Directors approve the payment of \$19,462.50 to Prismworks Technology, Inc.

New Business - Action Items

h. Approve Construction Payments from Mt Rock Projects 2018 Fund

The administration received the following applications for payment - [link to documents](#).

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Ph2 MS	Honeywell	Inv5249346991 MS Cameras	\$7,299.84	\$0.00
Ph2 MS	eciConstruction	PayApp #9 MS GC	\$4,440.00	\$0.00
Ph2 HV	Stouffer	HVAC PayApp #6	\$20,890.22	\$14,100.00
Ph2 PL	Stouffer	Plumb Pay App # 6	\$25,628.07	\$24,095.86
		Total	\$58,258.13	\$38,195.86

The administration recommends the Board of School Directors approve the payments of \$7,299.84 to Honeywell; \$4,440 to eciConstruction, LLC and \$46,518.29 to Stouffer Mechanical Contractor.

i. Approve Van Sale

With the arrival of the new van for the athletic van, the old one was put on Municibid.

The administration recommends the Board of School Directors approve the sale of the 2010 GMC 3500 Savana 10 passenger van to Paul Cavage for \$8,760.

13. New Business - Information Item

a. Tenure Status Recommendation

The following professional employee has completed the required years of service as a temporary professional employee and has earned tenure based on his satisfactory performance.

Sean Stevenson

Additional information regarding the professional employee has been prepared by Mr. William August, High School Principal.

b. Proposed Updated Policies

The administration has provided copies of the proposed policies listed, which are included with the agenda. After the policies have been reviewed by the Board of School Directors and the administration, the administration will present the policies for Board approval at the October 21, 2019, Board meeting.

201 Admission of Students

204 Attendance

208 Withdrawal from School

209 Health Examinations

14. Discussion Item

15. Future Board Agenda Items

16. Board Reports

- a. District Improvement Committee - Mr. Kanc, Mr. Over
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Piper, Mr. Kanc
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Swanson
- h. Tax Collection Committee - Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report
 - o Enrollment Report, September 30, 2019

17. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, **October 7, 2019.**

Next scheduled meeting is: **October 21, 2019.**